

Chiyoda International Volunteer Bank

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Article 1 (Objective)

These Terms and Conditions are rules concerning the use of the Chiyoda International Volunteer Bank (hereinafter “the CIVoB”) established by Chiyoda Ward (hereinafter “the Ward”).

Article 2 (Enrollees and Users)

An “Enrollee” is an individual who has registered for the CIVoB and been approved.

2. A “User” is an individual or a group who has applied for usage of the CIVoB and been approved.
3. The Ward may reject or revoke registration or usage to an Enrollee or a User, if any of the following applies:
 - (1) If the application for registration/usage contains false information;
 - (2) If the Enrollee or User, is determined to have performed any of the prohibited activities described in Article 3 below.

Article 3 (Prohibited activities)

The CIVoB cannot be used to perform any of the following activities:

- (1) Commercial activities aimed at profit-making;
- (2) Specific religious proselytization or political activities;
- (3) Other activities that run counter to the CIVoB's established goals or relevant laws and ordinances.

Article 4 (Registration procedures, etc.)

Registration is valid for a period of three (3) fiscal years, including the fiscal year in which the registration takes place.

Registration can be renewed through re-application.

2. Enrollees can submit a request to the Ward to change the content of their registration or to delete their registration.

Article 5 (Rescission of the registration)

The Enrollee is unsubscribed if any of the following applies:

- (1) If the Ward lost contact with the Enrollee;
- (2) If the Enrollee has been without renewing the registration for one year after the registration validity is expired.

Article 6 (Area of operations)

The area of operations for volunteer activities shall, as a general rule, be Chiyoda Ward.

Article 7 (Distribution of costs)

Registration to and usage of the CIVoB shall be free of charge.

2. The volunteer activities conducted by the enrollees shall, as a general rule, be conducted without compensation. However, the costs incurred through the volunteer activities (costs of transportation, admission, teaching materials, etc.) shall be paid by the Users.

Article 8 (Proper management of personal information)

Enrollees and Users, must properly manage any personal information encountered through volunteer activities.

Article 9 (Disclaimers)

The Ward shall accept no responsibility for any problems, incidents, etc., that arise in the course of volunteer activities performed through use of the CIVoB. Parties involved in such problems, etc., shall aim to resolve their issues through negotiation with one another.

Article 10 (Performance report)

After the conclusion of volunteer activities, Enrollees and Users, shall report without delay on the content of the activities to the Ward.

Article 11 (Changes to these Terms and Conditions)

The Ward shall make changes to these Terms and Conditions as necessary.

2. The Ward shall notify Enrollees of any changes whenever these Terms and Conditions are modified.
3. If an Enrollee does not agree to the Terms and Conditions thus modified, the Enrollee's registration shall be rendered void. However, the Enrollee shall be considered to have agreed to the modified Terms and Conditions if no special contact is received regarding the changes by the changes' enactment date.